

Madison County Library  
Board of Directors Meeting  
Minutes (draft)  
May 17, 2023

**Attending:** Tracy Tanner Bond, Charles Carter, Katy Cashman, Sam Cate, Lorie Davis, Joe Goodall, Gary Jones, Ruth Miles, Jill Quinley, Kate Rakowski, Cindy Taylor, and Bonnie Utz

**Unable to Attend:** Diane Heckel and Jim Jewett

**Opening:**

Jill called the meeting to order at 7:00 PM.

The minutes of our March 15, 2023 meeting were accepted as presented.

**Library Director's Report:**

**Library Statistics 7/1/22 thru 5/17/23**

Circulation totals: 39,082

Added 187 new Patrons

Updated 1,120 Patrons

Overdrive e-book usage: 4,155

Wi-Fi usage: 8,510

Titles added: 1,620

**Activities**

Fran and I have finished setting the summer reading programs. Listed below are the programs that we have in place. I am going to ask for your help twice during the summer. We would like people to help with our sign-ups and book give-a-way on Tuesday June 6th, from 4-7pm. The second time is the Blowout at the end on July 26th from 10-12. We need snow cone servers and just general "guards". I'll feed you all the snow cones you can eat for the privilege.

June 6 – Sign ups and book give-a-way

June 13 – Play..."Rhonda Appleseed"

June 22 – Science ...Saving Earth together

June 27 – Instrument Petting Zoo .....noisy time to be had by all!!

June 29 – Movement and Music

July 6 – Uncle Henry (science)

July 11 – Virginia Wildlife Center

July 18 – Velveteen Rabbit

July 26 – Blowout!!

We are all eager to get started!

A final note...the STEM programs we ran during March had 130 attendees. It was a terrific success!

I applied for and was given a MCEF grant for \$975.00. That organization has been very helpful over the years because they believe in our work to stop the summer slide.

Finally, on a personal note, I will be taking a leave of absence for possibly 4 weeks, starting June 5<sup>th</sup>. I will have hip replacement surgery. Gary, Fran, and Alma Lu will take care of things until I return (which will be as fast as I possibly can).

**Treasurer's Report:** Gary reported that on March 31, 2023 the July 1, 2022 to June 30, 2023 account balances were \$28,334.86 in the operating account, \$4,367.37 in the Friends of the Library account, \$3,522.42 in the State Aid account, \$10,089.71 in the Donations account, and \$34,603.91 in the Annual Letter Drive account.

### **Committee Reports:**

Cindy reported that the **Scholarship Committee** received 8 applications. The Committee selected Emma Fisher to receive this years' scholarship. Emma will be attending the University of Mary Washington. Bonnie will present the scholarship on May 18.

Jill reported that **The Friends of the Library** plan to have a fall yard sale. Reporting for the **Grounds and Maintenance Committee** Charles said that the Town of Madison had approved the library's proposed sign and that the sign had been ordered and is in production. He said it would be centered in front of the gazebo near Main Street.

Charles also reported that the landing at the bottom of the steps to the root cellar under the old portion of the library has rotted. **The board approved up to \$1,000 to replace the landing.**

Katy, reporting for the **Five-Year Plan Committee** presented the revised Five-Year Plan for the years 2023-2028. During discussion Kate suggested that a more robust disaster response plan be written perhaps including active shooter response. Ruth suggested creating a timeline for action on goals. She said she had a form that she would bring to the July meeting. **The board approved the revised Five-Year Plan as presented.** A wide-ranging discussion about expansion of library space into the basement settled on the need to determine the purpose or use for the basement expansion. Charles asked the Expansion Committee to meet before our next board meeting and report their thoughts on the purpose of expanding.

### **Unfinished Business:**

Charles moved that we not build a concrete pad in the library lawn to provide a level area for the table and chairs. Kate seconded his motion, and the board approved it.

### **New Business:**

Bonnie explained that the Virginia Library requires each local public library to have a Board approved Freedom of Information policy. She presented a draft policy based on the policy adopted in Washington County. **The Board approved the draft policy as the Freedom of Information policy for Madison County Public Library.**

Our next meeting will be Wednesday July 19, 2023 at 7 PM.

The meeting adjourned at 8:30 PM.