

Madison County Library
Board of Directors
Meeting Minutes (draft)
September 15, 2021

Attending: Charles Carter, Pat Fray, Joe Goodall, Diane Heckel, Gary Jones, Jill Quinley, Lori Rice, Karen Sterbling, Cindy Taylor, Bonnie Utz and Steve Wagner
Absent: Katy Cashman, Susanna Spencer

Diane called the meeting to order at 7:03 PM.

The Minutes of the Library Board meeting on July 21, 2021, were amended to change the start time of Friends of the Library yard sale on October 16 from 9 AM to 8 AM and were approved by the board as amended following Steve's motion and Pat's second.

The Library Director

Bonnie said that a software upgrade to the Integrated Library System left her unable to run statistics. She is in communication with the software company about the problem.

Bonnie reported that the library has started Story Hour on Wednesday afternoons and the STEAM program on Saturday afternoons. Attendance has been disappointing with only 1 youngster attending the first four Story Hours and 4 attending the first four STEAM sessions.

Bonnie shared that after learning more about the program she decided not to apply for a American Rescue Plan grant for a sign for the library.

Amanda Parker has asked to use gazebo and lawn for a 5 PM November 11 memorial service for Lauren Smith who went missing in 2011. *The board approved the facility use and asked Bonnie to ask Amanda how she was related to Lauren.*

Bonnie told the board about a patron who had taken an item belonging to another patron. *The board supported Bonnie calling and writing a letter to the patron who had taken the item suspending library privileges for one year.*

Bonnie informed the board that the high number of COVID cases in Madison has kept her from planning any adult programming. She said that the state's statistical report will be due by Thanksgiving.

The Treasurer's Report

Gary reported that donations in response to the fall fundraising letter totaled \$20,109.30. After deducting \$1,670.77 in expenses the library has received \$18,438.53 in donations to date.

Gary also reported library income of \$55,394.57 and library expenses \$54,541.82 for the period of July 1 – September 9 of the fiscal year ending June 30, 2022. The library spent \$6,287.39 of the \$13,510.50 in State Aid it has received during the period.

The Friends of the Library raised \$442.50 during the period.

Steve reporting for the **Facilities** committee said that Duct Rite had already installed the new heat pump unit and sent the library a \$500 rebate. He reported that Jim Smith will start next week painting the old part of the library, the gazebo and the newly installed shutters.

Jill reported that the **Friends of the Library** plans a yard sale for October 16 at 8 AM. The rain date is October 23. She said the group will meet September 17 at 1 PM to prepare for the sale.

Diane reporting for the **Finance** committee said that she and Gary were trying to get online access to the Library's Vanguard account.

Susanna said that the **Fundraising** committee had met and decided not to plan any fundraising event until 2022.

Diane reported that the **Expansion** committee has not met yet. Bonnie shared that shelving space is tight in the existing library space. The board members agreed that we needed to begin planning how to use the space in the basement.

Diane said that Bonnie would be starting Medicare soon and the board needed to decide what we should do concerning her health insurance. After Charles's motion and Jill's second the board moved into closed session to discuss the matter. After discussion the board left closed session and asked Bonnie to return to the meeting.

Charles moved, Pat seconded, and the board asked that Bonnie explore Medicare supplemental insurance options and report to the board the costs of those policies at our next meeting.

Cindy and Karen presented a draft **Sick/Personal Leave Policy** for the library. *After discussion the board asked for estimates about how much the leave policy might cost and more time to consider options for part time employees and rate of accrual. The board agreed to consider the draft policy at our next meeting.*

Diane announced that our next meeting will be November 17, 2021, at 7 PM.

Charles moved, Jill seconded, and the board agreed to adjourn at 8:30 PM.