

Madison County Library
Minutes of the Board of Directors Meeting
January 15, 2020 DRAFT

Attendees: Board Members: Diane Heckel, President, Bonita Burr, Secretary/Treasurer, Jill Quinley, Vice-President, Cindy Pattie, Karen Sterbling, Susanna Spencer, Library Director Bonnie Utz, Bookkeeper Gary Jones. Absent Cindy Taylor, Lori Rice, Steve Wagner.

The meeting was called to order by President Diane Heckel at 7:00 pm.

The agenda was approved.

The Minutes of the November 13, 2019 meeting were approved as read.

President Diane Heckel proposed that the current officers be reappointed for another year. A motion was made and seconded and all voted in favor.

President Diane Heckel introduced Charles Carter and Pat Fray as proposed board members. They were invited to share information about themselves.

The Treasurer's report, copies distributed, was discussed with some comments, questions. An analysis was provided showing the percentage of budget spent vs planned. Additional \$134,000 was invested in Vanguard Endowment fund in December. Money came from Atlantic Union Special Projects money market and is marked for Capital Improvements and TLC payments. A payroll increase of 5% was implemented on December 1.

The Library Budget for 2021-21 was submitted to the County on January 13. It was prepared and reviewed by the majority of the Executive Committee. It will be presented to the BOS on Jan 23 at 4 pm.

Library Directors Report was distributed. Bonnie asked for suggestions regarding Adult Programs which she would like to start up soon. Ideas like Social Security, Medicare, investment, entertainment etc. were mentioned. Timing for these programs will have to be studied.

FOL report -

The FOL made \$501.00 on book sales. The Chili Dinner is scheduled for March 20 at the Presbyterian Church. Doors open at 5:30. Board Members are encouraged to attend to show support.

Endowment was covered in the Treasurer's report.

Grounds and Maintenance

Steve Wagner provided an estimate to do some maintenance work on the side porch. The Board agreed that the work should be done and that there is sufficient money in the budget to pay for it.

Gary Jones explained that we would be getting a thorough inspection of our fire protection and fire extinguishers. The Company has the fire extinguisher contract with Madison County. They will provide recommendations and a cost proposal. The Board agreed that this is a necessary safety project.

Scholarship Committee. Lori Rice provided a written report on the status of the scholarship. It will be available at the school office in a timely manner

Old Business

Fundraising Report

Cindy Pattie announced that she will not be chairing the Auction Committee this year and that she strongly suggests that the Board work on something different to raise funds. Susanna Spencer and Cindy Pattie provided a comprehensive fundraising report with several suggestions for the Board to consider. At the March meeting the Board will discuss specifics regarding the new fundraising proposal.

The **new Library Use Policy** was reviewed and approved by the Board Members. There were a few minor edits and the final version will be resent.

New Business

Give Local Piedmont will be held on May 5 this year.

Pat Fray and Charles Carter were voted to be New Board Members.

Board members are asked to provide input regarding activities that they are responsible for in order to create a timeline of library events, documents, etc.

Pending New Business from the November meeting

A suggestion was also made that we research and discuss the following:

Gun Policy in the library- Cindy Taylor will research

Protocol to use Emergency e-mail voting when needed between meetings.

Board Member response to e-mails.

Check signers for February and March

The next meeting will be held on March 11, 2020.

The Meeting adjourned at 9:00 pm.

Bonita Burr, Secretary