

Madison County Library
Board of Directors Meeting
Minutes (draft)
Feb 18, 2026

Attending: Charles Carter, Ruth Harbin Miles, Cheryl Yowell, Sandra Nowell, Diane Heckel, Gary Jones, Bonnie Utz, Molly Walters, Kate Rakowski, Jill Quinley, Nancy Sharman, Steve Shilan

Opening:

Diane called the meeting to order at 7:00 PM.

Library Director's Report: Bonnie

- We will be hosting the Mountain 6 librarians.
- Bonnie had a visit from Skyline Cap.
 - They would like to put a sign on our lawn to boost enrollment in Head Start.
 - Charles moved to allow this sign. Ruth seconded All approved.

Treasurer's report: Gary

- Gary sent a report from our Vanguard accounts.
 - Charles moved that we put the Thompson grant money in a separate checking account specific to the elevator/renovation. This will still require two signatures. Gary, Molly, Diane, Bonnie will be signatories. Kate seconded. All approved.

Old Business

- Elevator installation
 - We had a discussion about bid requirements.
 - Bonnie is working on plans to find help moving books for the installation.
 - We also need to discuss parking and access for cars and trucks.
 - We can use the parking area behind us.
 - Kate will check with Jonathon about permission for parking on the circle driveway and other county property.
 - Cheryl will contact a local general contractor that has offered help to have him look at this elevator bid.
- The architecture services contract from Dave Puckett needs to be amended/corrected before being signed.
 - There is what appears to be a typo in the list of service costs on page 3.
 - Sandra that we need more information from Dave about the TKE elevator contract before signing the contract with him. Ruth seconded All approved.
 - Kate started an email thread to gather questions from the board for Bonnie to ask him.
 - Cheryl will contact the lawyer that the county uses to see if he will review the elevator contract prior to signing anything.

- We had a short discussion about the expansion plan.
 - Downstairs would be the children's section, small study/work rooms, and a computer lab.
 - Upstairs would have a conference room.
 - We will have a special meeting to discuss these plans once the elevator decisions have been made and that part of the project is underway.

New Business

- Nancy brought up the Virginia 250 project and having a display for it.
 - Bonnie has plans for this.

Our next meeting will be Wednesday, March 18, 2025 at 7 PM.

Kate moved and Ruth seconded for adjournment.

The meeting adjourned at 8:07 PM.