

Madison County Library
Board of Directors Meeting
Minutes
November 19, 2025

Attending: Charles Carter, Cindy Taylor, Ruth Harbin Miles, Mary Anne Hankla, Sandra Nowell, Diane Heckel, Gary Jones, Bonnie Utz, Sam Cate, Molly Walters, Kate Rakowski, Jill Quinley, Jim Jewett, Cheryl Yowell

Opening:

Diane called the meeting to order at 7:05 PM.

Charles moved and Ruth seconded to approve Oct 17, 2025 minutes. All were in Favor.

Library Director's Report: Bonnie

Library Statistics 7/1/25 thru 11/18/2025

Circulation totals: **15,981**

Overdrive e-book and audio usage: **3258**

Patrons Added: **86 Adult 44 Child**

Updated Patrons: **638**

WiFi usage: **3643 sessions for a total of 5000.79 hours**

Titles added: **595**

Update:

- We are well into our reading schedule with the Madison Learning Center and the Head Start classrooms. It is just a pleasure to see the joy and light come into the faces of the children.
- We have been fortunate to be picked by two retired librarians as volunteers. Brian Bader comes to us from UVA and Libby from Fairfax. I can't tell you how reassuring it is to know that a helper knows what they are doing!! They make it possible for us to address other needs within the library.
- It is not a quiet time for Gary and me. Gary and I have been extremely busy with both the letter drive and the early report to the Library of Virginia. We have had over 200 responses to the letter drive. We are in the middle of doing our daily recording of the responses to our letter drive. The auditors require names, addresses, amounts and check numbers. Receipts and thank yous do the same. All have been thanked with a personal note with their tax receipt.
- The report to the Library of Virginia is due 2 months earlier than last year, so we have had our noses to the grindstone dealing with it.
- We are getting almost \$20,000 more in state aid than last year.
 - Given the restrictions on state money, Bonnie is considering using it to digitize the genealogy room. This could be an excellent way to preserve it.

- A trustee for the Francis Jobson Francis foundation sent a letter sharing that they will donate \$10,000 from her estate. This is a wonderful surprise gift to support a small town non-profit Virginia library.

Treasurer's report: Gary

- Reports attached

Committee reports

FOL - Jill

- There were 15 vendors at the sale.
- We had 10 vehicles for delivery and 6 for takeaway.
 - We need more takeaway vehicles next year.
- Open House with Madison Forensics is Dec 13 at 2:30.

Grounds and maintenance - Charles

- Charles has replaced many light bulbs.
- The front door lock has been fixed.

Fundraising report - Jill

- Letter drive donations will continue to come in through the end of the year.

Five year plan - Ruth

- Ruth handed out the list of action items for November.
- The board is scheduled to develop plans and timelines for expansion and review disaster plans and insurance coverage.
- Several budget related items were moved to coincide with the county's fiscal year timeline.

Scholarship -

- Application needs to go to the school in February.
- Cindy will meet with Sam and Charles to get them started.

Endowment - Charles

- The endowment has \$610,501.81

Grant Committee - Charles

- We got the grant for \$250,000 from the Walter & Ada Thompson fund for the construction of the elevator.
- Cindy will contact Mr. Puckett regarding next steps for moving forward on the elevator construction.

New Business

- Board Elections for 2026
 - Kate moved to nominate Molly and Cheryl to continue on the board; Sandra seconded. All in Favor.
 - We need another board member.
 - Sam has a couple of people in mind.
 - Charles would like to see us bring back a few recent board members.
- Nominating committee for officers
 - Molly and Kate will form the committee.
- County budget review meetings will start the first week of Feb so our budget committee will meet in Jan.

Our next meeting will be Wednesday, January 21, 2025 at 7 PM.

Ruth moved and Jill seconded for adjournment.

The meeting adjourned at 8:30 PM.