

Madison County Library
Board of Directors Meeting
Minutes (draft)
September 21, 2022

Attending: Charles Carter, Katy Cashman, Pat Fray, Joe Goodall, Gary Jones, Jill Quinley, Tracy Tanner-Bond, Cindy Taylor, and Steve Wagner

Unable to Attend: Lorie Davis, Diane Heckel, Supervisor Jim Jewett, Lori Rice, Bonnie Utz

Jill called the meeting to order at 7:01 PM. She asked for additions to the agenda and none were added.

Steve moved, Cindy seconded, and the Board approved the minutes of our July 20, 2022 meeting.

Librarian's Report:

Library Statistics 7/1/22 thru 8/14/22 YTD

Circulation totals: 10,850

Overdrive e-book usage: 1,216

Added 46 new Patrons

WiFi usage: 1,814

Updated 195 Patrons

Titles added: 459

Activities

We have started Story Hour for the year. We have had 2 sessions with 18 participants so far. We have also started back at the Madison Learning Center once a week. Both the students and staff have welcomed us back. Julie McLain with her dog, Seville, and Penny Martin with her dog, Honey, are meeting readers here on Saturdays to do PAWS to Read. We are lucky to have them. For those who are not familiar with the program, children come to the library to read to the two dogs, it has been a very popular program for us. We are trying the Saturday time slot and will see if we need to move it back to another time.

Upcoming

Starting in October, the first Thursday of every month, we are reading to the Head Start Program at the Primary School. As there are two classes, both Fran and I will be going.

Toni, from the Rappahannock Rapidan Community Services, is coming on Tuesday September 27th from 4:00 to 5:00 to present a program on Medicare for our community. Please attend if you can and tell everyone you know about it.

Our second program is Saturday Oct 1 at 1:00 from the Brightstar Theatre Company, entitled "The Tell Tale Tales of Edgar Allen Poe." It will be theatrical renditions of some of Poe's best stories and poems. Not for small children, please tell any middle school aged to adult person, that the original spooky storyteller will be represented.

Our third program is on Thursday October 6th entitled “How Tax Planning Changes through the 4 Stages of Retirement” presented by Greg and Ethan Lohr of Lohr & Company. They are neighbors of ours, they also have offices in Charlottesville and Staunton. Please come and bring your friends. We have these programs in the paper, on Facebook, and on our website, but the best advertisement is word of mouth.

Lastly, we will be closing the library from Oct 10-15 to change our stacks and move over 200 shelves of books. I am also scheduling our Madison EMS to train us on CPR and the new AED unit during that week.

Treasurer’s Report: Gary said the auditor had been at the library on September 15, 2022 and found no issues with our financial records. Gary also reported that at August 31, 2022 the July 1, 2022 to June 30, 2023 account balances were \$8,099.64 in the operating account, \$544.22 in the Friends of the Library account, \$5,023.16 in the State Aid account, \$3,882.91 in the Donations account, and \$0.00 in the Annual Letter Drive account.

Jill reported that **Friends of the Library** needed tables and trucks for the yard sale on October 8, 2022. Tables should be left in the gazebo on Friday afternoon with your name written underneath. They can be picked up on Saturday after Noon when the yard sale concludes. Trucks will be loaded starting at 10 AM at the lower (basement) door. Trucks will need to be back by 7 AM on Saturday to unload. Several board members agreed to help with tables or trucks.

Cindy reported that the book give-away at Hoover Ridge was rained out, but they were able to give away books at the Back to School Carnival held at the Young Farmers Shelter in August.

Jill reported that she, Steve, Pat, and Charles had composed this year’s fund-raising letter, which will be dated September 20, 2022. The letter should be mailed on October 1, 2022. Jill asked board members to let the committee know when they get the letter.

Steve reported that 9 library board members returned the self-evaluation. He shared that the evaluations of all areas except two received positive reviews. The board saw room for improvement in the areas of orienting new members and providing annual tours of the library facility.

Jill announced that the Library Expansion Committee will meet in October. Tracy shared that Jamie Wilks, Madison County Building Official, told her the Americans with Disability Act was a United States Department of Justice area of enforcement. He suggested the library might want to talk with the school system to see how much inspection of their elevators cost and ask if the library could be included as one of their inspections with the library reimbursing the school system for the cost. He also said that elevators come in different sizes and could be sized to fit the current construction. The size of the elevator would change the carrying capacity.

Cindy volunteered to ask about the cost of installing the elevator at Waverly Yowell. She will also check with some architects who design libraries. She suggested we consider moving the Children's and Young Adult sections to the lower level.

Jill said that we need to appoint a nominating committee nominate new board members. She said Diane wished to serve another term. Steve and Pat will retire from the Board. Lori Rice has moved to Charlottesville and for that reason resigned from the board. Lori's term ends in December 2024.

Our next meeting will be Wednesday November 16 at 7 PM.

Pat moved that we adjourn at 8:07 PM, Tracy seconded, and the board concurred.