

Madison County Library
Minutes of the Board of Directors' Meeting (Draft)
October 21, 2020

Attendees: Board Members: Diane Heckel, President, Jill Quinley, Charles Carter, Pat Fray, Cindy Taylor, Lori Rice, Karen Sterbling, Library Director, Bonnie Utz, Bookkeeper, Gary Jones
Absent: Bonita Burr, Secretary/Treasurer, Susanna Spencer, and Steve Wagner

Presentation prior to meeting: Billy Hale, State Farm Insurance agent, explained the library's current insurance policy and made suggestions for board consideration.

The meeting was called to order by President, Diane Heckel at 7:40 pm.

The agenda was approved.

The Minutes of the July 15, 2020 Library Board meeting and the October 12, 2020 Executive Committee meeting were approved as read.

The Treasurer's Report was distributed and the Income Breakdown explained. The Fall Letter Drive received tremendous community support. Despite these efforts, a shortfall of funds still exists (approximately \$21,000).

Library Director's Report was distributed. Bonnie stated the library resumed full time operation on 9/8/20. Preventative disease safety practices have been implemented. During July and August, 615 patrons used the outside WIFI. Current patron use does not warrant being open in the evening at this time. The library applied for and was awarded a non-profit grant from the Chamber of Commerce. The library has applied for two additional grants. Grant status should be announced in December.

Friends of the Library Report

The FOL received \$ 366.00 since July 1 from used book sales.

Grounds and Maintenance

The fire extinguisher and building security upgrades are complete. The cost of replacing the current siding with LP SmartSide is sizable, but the LP SmartSide would last longer than wood siding. The current estimate for painting, repairing, and caulking the current siding is approximately 39 percent of replacement costs.

Library Board Vacancy

The board reviewed a list of possible candidates to serve on the board. Select board members were tasked with the nominee process. Joe Goodall, a possible candidate for board membership, will be introduced at the beginning of next month's meeting.

Diane will send board members the Library of Virginia's "**Short Takes for Trustees**" online training link. Board members are reminded to view the first two segments: #1 **What it Means to Be a Trustee** and #2 **Board Meetings** in preparation for board discussion at November's meeting.

The next meeting will be held on Wednesday November 18th at 7 pm.

The meeting adjourned at 8:40 pm.

Karen Sterbling, Acting Secretary