

Madison County Library
Board of Directors
Meeting Minutes (draft)
November 17, 2021

Attending: Charles Carter, Pat Fray, Joe Goodall, Diane Heckel, Gary Jones, Jill Quinley, Lori Rice, Susanna Spencer, Karen Sterbling, Cindy Taylor, Bonnie Utz and Steve Wagner
Absent: Katy Cashman

Diane called the meeting to order at 7:00 PM.

The Board approved the **Minutes** of the Library Board meeting on September 15, 2021 following Steve's motion and Cindy's second.

The Library Director

Bonnie said that the library has enrolled 99 new patrons since July 1. They are having 8-10 for Story Hour on Wednesdays. The Saturday STEAM sessions are still not well attended, so they will try a different time for them in the Spring.

She reported that the library received a \$4,083 grant from Rappahannock Electric Cooperative. She plans to use the grant money to purchase kits which teach about electric circuits and allow youngsters to build circuits. The library will use the kits as a part of the STEAM sessions. The library will start adult programming soon. Steve suggested an adult program on using eBooks and eReaders.

Bonnie distributed copies of the Library's Material Selection and Retention Policy adopted by the Board in 1983 and amended in 2002 for the current board members' information.

Bonnie shared that the State statistics report is due November 19, 2021.

She announced that the memorial service for Lauren Smith would not be held this year, but an AA group had asked to meet in the library.

Bonnie told the Board that the library was going to need additional keys. She had talked with two companies and secured bids. One company's bid included replacing the locks and providing the keys for the new locks. **By consensus the Board authorized Bonnie to secure additional keys in the manner she thought would best serve the library.**

The Treasurer's Report

Gary reported that donations in response to the fall fundraising letter totaled \$24,619.83. After deducting \$1,670.77 in expenses the library has received \$22,945.05 in donations to date.

Gary also reported library income of \$132,524.10 and library expenses \$96,123.15 for the period of July 1 – November 4 of the fiscal year ending June 30, 2022. The library spent \$14,034.85 of the \$27,021.00 in State Aid it has received during the period.

The Friends of the Library account shows a balance of \$2,891.49.

Gary presented Madison County Library's proposed budget for the Fiscal Year from July 1, 2022, to June 30, 2023. The budget totals \$257,421.00 and requests \$160,600.00 from the Madison County. The request from Madison County is \$8,500.00 greater than the current fiscal

year. Charles moved, Steve seconded, and the Board approved the proposed budget for submission to the Madison County Board of Supervisors for their budget.

Jill reporting for the **Friends of the Library** reported that over \$2,000.00 was raised by the yard sale. She commended Board members for their participation. She reported that the FOL would not do a chili dinner this year.

Steve reporting for the **Facilities** committee said that Jim Smith should have all the painting completed in two weeks. He also reported that we need to cut the boxwoods back and mulch around them. He has received an offer from Piedmont Landscapers for help with landscaping around the library and will wait to hear from them about the boxwoods.

After library staff discovered termites in the basement under the old part of the library Dodson Pest Control came and treated all around the building. No other evidence of termites was found. Steve did ask for the Board's approval to ask Dodson to stop spraying Premise insecticide each month. Jill seconded Steve's motion and the Board approved stopping the use of Premise.

Cindy and Karen shared that the cost per employee of the **Sick/Personal Leave Policy** for the library would go from about \$1,700 this year to \$2,100 in 2026. *After Due to the length of the meeting and complexity of the topic, the board agreed to continue discussing the draft policy at our next meeting.*

Diane announced that Cindy, Karen, and Susanna's terms on the Board are ending. She asked Board members to be thinking of people they might ask to serve on the Board.

Diane announced that our next meeting will be January 19, 2022, at 7 PM.

Pat moved, Cindy seconded, and the board agreed to adjourn at 8:45 PM.

Addendum: Due to the snowy weather and high number of positive COVID tests in Madison County, the officers of the Board decided to reschedule our January meeting to February 16, 2022 at 7 PM.