

Madison County Library
Board of Directors Meeting
Minutes (draft)
March 15, 2023

Attending: Charles Carter, Katy Cashman, Sam Cate, Lorie Davis, Joe Goodall, Diane Heckel, Gary Jones, Ruth Miles, Jill Quinley, Kate Rakowski, , and Bonnie Utz

Unable to Attend: Tracy Tanner Bond, Jim Jewett, and Cindy Taylor

Guests: Billy Hale and Steve Wagner

At 6:35 PM Billy Hale began to review the library's insurance policy and answer questions from the board. He recommended that the library ask people and groups who use the gazebo and grounds provide a certificate of insurance before they are granted permission.

Opening:

Diane called the meeting to order at 7:30 PM.

Joe asked that a time to review committee assignments be added to the agenda.

Kate moved, Ruth seconded, and the Board approved the minutes of our January 18, 2023 meeting.

Library Director's Report:

Library Statistics 7/1/22 thru 3/15/23 YTD

Circulation totals: 31,787

Overdrive e-book usage: 4,155

Added 230 new Patrons

Wi-Fi usage: 7,115

Updated 1,100 Patrons

Titles added: 1,339

Activities

Thanks to those of you who came to the "Freedom Song" program. What a wonderful program it was! We are continuing to visit the Head Start kids every week as well as the Early Learning Center. We have had two programs in our Stem month, with attendances of 25 and 40 respectively.

Upcoming:

Every Thursday in March, we are having a series of STEM and Coding programs.

March 16 –Wind power and saltwater power

March 23 –Cubelets

March 30 – Cubelets

We have finished the planning for the Summer Reading Programs and will have a brochure for you at the next board meeting. There are nine different programs, excluding the Paws for Reading each week.

Treasurer's Report: Gary reported that on February 28, 2023 the July 1, 2022 to June 30, 2023 account balances were \$44,143.80 in the operating account, \$4,249.87 in the Friends of the Library account, \$13,517.40 in the State Aid account, \$8,730.00 in the Donations account, and \$32,903.91 in the Annual Letter Drive account In response to the Grounds and Maintenance Committee's question concerning funding available for a new library sign Gary presented a detailed account of the funds he totals to present us with the library's assets. Upon learning that the TLC and Wi-Fi Funds were established for projects that have been completed the Board passed a motion

made by Kate and seconded by Gary that the TLC Funds and Wi-Fi Funds accounts be combined and renamed Grounds and Maintenance Funds.

Committee Reports:

Jill reported that **The Friends of the Library** have not met for two months. They plan to meet April 6 at 9 AM.

Charles reporting for the **Grounds and Maintenance Committee** noted that he had gotten the extra calendars from the Sheriff's Office and encouraged Board members to take one.

Charles called on Steve Wagner to explain the status of the 12'x12' concrete pad for the table and chairs donated by Plow and Hearth last year. Steve said the contractor would honor the price given last fall. Steve said he envisioned the pad being placed near the dogwood tree or under the willow oak on the County Office side of the library. After considerable Board discussion concerning placement of the table and chairs in the gazebo or on a permeable platform for the health of the trees **Charles moved and Joe seconded a motion to table the decision concerning the concrete pad until our next meeting. The Board approved the motion.**

Charles shared that Kate had contacted sign companies and asked her to report on library sign bids. She shared design drawings and bids from two companies, Hi-Tech and Converge. Both signs are two sided and will be perpendicular to Main Street. Both signs will be will have three lines for text and two sets of 4" letters. The Hi-Tech sign's message area will be covered. Neither sign will be lighted. Hi-Tech's bid was \$20,445 and Converge's bid was \$15,337. After some discussion **Kate moved and Lorie seconded a motion to contract with Hi-Tech for a new sign for the library. The Board approved the motion** with the hope the sign could be in place by this July. Charles volunteered to approach Town Council and pay the sign permit fee. Bonnie is the Board's agent to sign the contract.

Katy reported the **Five-Year Plan Committee** will meet in April.

Joe requested a review of the Committee Listing he created after Board members volunteered for committees at our last meeting. Charles noted that Tracy should be added to the Grounds and Maintenance Committee.

Bonnie requested a Board decision regarding accepting art for display in the library. She noted that we have no policy and that many libraries do display art from students or citizens. After some discussion the Board thought it best to not accept art for display.

Our next meeting will be Wednesday May 17 at 7 PM.

Gary moved that we adjourn at 8:58 PM, Ruth seconded, and the board concurred.