

Madison County Library
Board of Directors
Meeting Minutes (draft)
February 16, 2022

Attending: Charles Carter, Katy Cashman, Pat Fray, Joe Goodall, Diane Heckel, Supervisor Jim Jewett, Gary Jones, Jill Quinley, Lori Rice, Bonnie Utz, and Steve Wagner
Absent: Cindy Taylor

Diane recognized Pat to moderate the meeting during **Officer Elections**.

Pat called the meeting to order at 7:07 PM.

Steve nominated Diane for President and Jill seconded. Pat said that the nominating committee had contacted current Board officers and they had all agreed to serve another year. She asked the current officers to leave for the vote. Charles said he thought the candidates should stay and be allowed to vote since they were board members. The current officers left the room. The vote to elect Diane Heckel as President, Jill Quinley as Vice President, Joe Goodall as Secretary, and Gary Jones as Treasurer for 2022 was 4 in favor and 1 opposed.

After the election Diane moderated the meeting.

Diane recognized Pat to nominate two **New Members** to serve on the library board. Pat nominated Lorie Davis and Nick McDowell. She asked the two candidates to tell the board about themselves. Diane distributed paper ballots, current board members voted, and Bonnie counted. Each new board member received eight votes.

The Board approved the **Minutes** of the November 17, 2021 Library Board meeting after Steve's motion and Charles' second.

The Library Director

Bonnie reported that the library has enrolled 150 new patrons and updated 603 patrons since July 1, 2021. They are having 8-10 for Story Hour on Wednesdays. 1,243 items have been added to the collection. The children's Easy section, adult Fiction section and DVD's have been scanned and weeded. The library has 3,500 active patrons and serves over 5,000 people. Circulations total 23,389 to date. Prior to the pandemic circulation was often 55,000 or more per year and this year's pace is below that amount.

The library will start adult and STEAM programming as soon as Madison COVID case counts go down. Virginia's 2022 Summer Reading Program theme is oceanography using the slogan "Oceans of Possibilities" Bonnie shared with the Board three encouraging gifts given last week. The Piedmont Landscaping Association donated pruning and mulching around the building. A patron donated \$200 and Elizabeth Snead, who helped with the landscaping, asked Michael Yoder to donate 2 Adirondack Chairs, which are now out front. Steve suggested that we send a formal letter of appreciation to the Piedmont Landscaping Association. Bonnie said a newspaper article was planned to inform the community of their generous donation.

The Treasurer's Report

Gary reported that annual fundraising letter donations now total \$23,436.15.

Gary also reported library income of \$180,947.57 and library expenses \$163,210.52 for the period of July 1 – January 31 of the fiscal year ending June 30, 2022. The library spent \$21,813.56 of the \$39,696.00 in State Aid it has received during the period.

The Friends of the Library account shows a balance of \$3,654.57.

Gary shared that the library's minimum wage went from \$10.50 to \$11.00 an hour on January 1, 2022.

Jill reporting for the **Friends of the Library** shared that the FOL would not do a chili dinner this year but was thinking about a Spring yard sale.

Steve reporting for the **Facilities** committee said that Jim Smith and crew members had painted the library building, gazebo, and new shutters. They will be installing the shutters in the next month. He commented they had come in on budget at \$16,935 and done a great job. He also commended the Piedmont Landscaping Association and Friends of the Library for the pruning, cutting, clearing, and mulching of boxwoods and trees around the library.

Lori reported that she, Steve, and Cindy from the **Scholarship Committee** had prepared a letter and application for this year's \$1,000 library scholarship. The letters and applications have been delivered to the MCHS office and school counselors. The deadline for applying is April 29th. This year will mark our fifth scholarship. We had 15 applications in 2020 and 6 in 2021. We have not presented the scholarship in person for the last two years. The money for the scholarship is taken from discretionary funds.

The **Fundraising Event Committee**; Charles, Pat, and Jill; recommended that the 1st weekend in November be the time to hold an event. They further recommended that we not plan an event for this year.

Steve has talked with Susanna about helping him write our fundraising letter for next fall.

Lorie D, Steve, and Katy were appointed to the **5 Year Plan Update Committee**.

Jill, Charles, Diane, and Nick will serve on the **Bylaws Update Committee**.

Cindy and Gary will serve on the **Sick/Personal Leave Policy** committee.

Diane asked that board members review the content found at the links:

<https://www.ala.org/advocacy/intfreedom/librarybill>

<https://www.ala.org/advocacy/intfreedom/freedomreadstatement>

and come to our next meeting prepared to discuss whether we should add the links to our website.

Diane asked that the library board to consider a policy describing how we could conduct business in the event we are unable to meet in person.

Diane announced that our next meeting will be April 20, 2022, at 7 PM.

Charles moved, Jill seconded, and the board agreed to adjourn at 8:45 PM.