

Madison County Library
Minutes of the Board of Directors Meeting (draft)
July 15, 2020

Attendees: Board Members: Diane Heckel, President, Jill Quinley, Vice-President, Bonita Burr, Secretary/Treasurer, Charles Carter, Pat Fray, Cindy Pattie, Cindy Taylor, Lori Rice, Steve Wagner. Library Director Bonnie Utz. Absent Karen Sterbling, Susanna Spencer

The meeting was called to order by President Diane Heckel at 7:00 pm.

The agenda was approved.

The Minutes of the March Board meeting and the June Executive Committee meeting were approved as read.

A general announcement was made that donations were being accepted for a gift to the Genealogical Room in the name of Sarah Crigler who recently passed away.

Board Member Charles Carter presented the Library with a generous donation from the Town of Madison in the amount of \$2500.00.

The Treasurer's report, copies distributed, was discussed with some comments. Questions were raised regarding the annual audit and the status of staff salaries. The audit is an annual requirement. Staff salaries will be reviewed before year end.

Library Directors Report was distributed. Bonnie spoke about the eventual opening up of the library and the challenges it presents.

FOL report -

The FOL used money they have raised to buy reading tables and benches which are now placed outside for internet users. They were considering the Yard sale in September. The Board response was that it probably won't be safe (nor well attended) and therefore not worth making the effort.

Grounds and Maintenance

Steve Wagner said that we need to paint and repair the building but must wait until the current situation improves and when our revenue streams are restored. Board members mentioned vinyl vs wood; however, it is a historical building and must conform to standards.

The fire extinguishers are installed. There will be training for staff.

The Internet Wiring project will be completed this summer.

The 5 Year Plan, as presented, was approved by the Board. It also includes a Calendar of events and a "mini-plan" which will be sent to the Library of Virginia (LVA) by August 1.

Board Members have received a link to on-line LVA training series and are reminded to watch the series before the next meeting and ask questions.

Scholarship Committee. Cindy Taylor commented on the great newspaper article about our scholarship winner. The Committee said that all of the applicants were really great. We will include some information about this in the fundraising letter.

Fundraising Report

Susanna Spencer sent word that the annual fundraising letter will be written and sent out in August. It will be sent to the complete list. Board Members will be asked to add a personal note to donors that they are connected with; ie friends or business associates.

The fall plans for a fundraising event at a local winery have been put on hold. The same goes for any auction plans. We will reference this in the fundraising letter so that the community is aware of our fundraising restrictions.

The next meeting will be held on Wednesday September 16 at 7 pm.

The Meeting adjourned at 8:00 pm.

Bonita Burr, Secretary