

Minutes
Madison County Library Board of Directors Meeting
Wednesday July 19, 2017

Board Members Present: President Margaret Clifton, Steve Wagner, Vice-President. Secretary Bonita Burr, Susanna Spencer, Laura DeBoer, Diane Heckel, Heidi Sage, Jill Quinley, Cindy Pattie, Lori Rice. Library Director Bonnie Utz, Treasurer Gary Jones. Absent: Al Martin, BOS representative

Andre Hilliard of Hilliard Auctions presented information on how his Auction House operates and ideas that we may be able to incorporate into our Silent and Live Auction. He agreed to help us if we have any items that need appraisal.

The Minutes of the May 17, 2017 Meeting were approved as distributed.

President's special Thank-You to Hadley McClain, a local graphic artist, who prepared our poster for the Auction.

Director's Two-Month Mission Highlight

The Library Director's full report was sent via e-mail prior to the meeting

Help was given to a patron who knew almost nothing about computers or libraries, to prepare a Resume for a Job promotion.

Another patron told her that she considered the Madison Summer Reading Program better than that of Culpeper.

A group of volunteers will protect and restore our Clore chairs.

Volunteers are needed for the ice-cream social on July 26.

The new computers are prepared for installation.

Finance report: Using input from Gary Jones' year-end reports, Bonita Burr presented a summary of the 2016-17 fiscal year end finances stating that it was a very good year for the Library. Copies were distributed. The 2017-18 budget projection was also distributed indicating the amounts we will receive from the Library of Virginia, the Madison Board of Supervisors and the amount that the library must raise. It was noted that the Library of Virginia aid increased for this Fiscal Year but may suffer next year because our local county contribution has not reached the expected benchmark. Funds for the approved 3% salary raise were put into a Reserve Account.

Fundraising Committee Report: Susanna Spencer reported that due to issues affecting her committee it has not met to work on the Fundraising and Auction Letters. Steve Wagner and Bonita Burr volunteered to be on the Committee and will help prepare the letters, which must be sent out by August 25. A timeline and plan for the rollout of the Endowment Fund will be presented at the next meeting. She is still working on the complete list of donors.

Fundraising Activities: Laura DeBoer announced that the quilt, donated by the Madison Quilt Guild is finished and raffle tickets are available to be sold throughout the year. The quilt will be on display in the Library, the raffle will be held in June 2018.

Friends of the Library FOL. Heidi Sage reported that the yard sale netted close to \$1000. They will be at the Music on the Lawn series to sell raffle tickets and water.

Grounds and Maintenance – Gary Jones repainted the old handicap parking spaces. The Plumbing firm will be in to replace the Sewage Pump by July 20. It will cost around \$10,000 and funds will be taken from the Capital and Building Fund.

Broadband Project: Diane Heckel provided a copy (on-line) of the article in the Madison County Eagle.

The **Five Year Plan** was reviewed by Peg Clifton and Steve Wagner, input provided by Board Members. The updated plan will be ready by July 29 so Bonnie Utz can send it to the Library Of Virginia (as required).

Silent Auction/Live Auction:

Peg Clifton provided copies of the list of Businesses who have donated and asked everyone to sign up to approach as many as they can for a donation. We also need to place posters and flyers all over our area. She will keep the list updated. We should collect business cards and e-mails to add to this list. Cindy Pattie announced that they have started sorting out the items in the basement and that volunteers will be needed on an ongoing basis to help out. Please contact her first so she can show you what to do.

Upcoming vacation schedules

Peg Clifton July 22-28, Aug 14-Sept 8

Cindy Pattie – July 29-Aug 12, Sept 11-18

Susanna Spencer – August 1-16

Bonita Burr – Sept 7 – Oct. 3.

The next meeting will be held on Sept 13 at 7 pm. Diane Heckel will replace Bonita Burr to record the Minutes.

Bonita Burr, Secretary