

Minutes
Madison County Library Board of Directors Meeting
Wednesday, January 18, 2017

Board Members present: President Steve Wagner, Vice-President Steven Johnson, Secretary Bonita Burr, Chris Jacoby, Diane Heckel, Margaret Clifton, Jill Quinley, Gary Jones, Treasurer, Bonnie Utz, Library Director. Absent: Heidi Sage, Janine Jensen

A motion was made by Steven Johnson and seconded by Laura DeBoer to approve the Minutes of the November 16, 2016 meeting. All in favor.

Chris Jacoby resigned from the Board. Bonita Burr and Janine Jensen were re-elected to another term. In order to be in line with our Bylaws, the next re-election of Board Members will be held at the November meeting. We now have 2 openings and need to fill them as soon as possible. If a Board member identifies a candidate, please have them send a short bio to Steven Wagner.

Steve Wagner and Steven Johnson chose not to be re-elected to another term as President and Vice-President. Steven Johnson moved to elect Margaret Clifton, President, Steve Wagner, Vice-President and Bonita Burr, Secretary for 2017. All members voted in favor.

The **Treasurers Report** was presented and accepted.

Library Director's Report – YTD the number of items checked out total approximately 24,000, circulation is higher than last year. The Children's Story Hour attendance is growing, there have been more than 70 attendees in the past 3 weeks. On February 9 at 3:30 there will be an after-school enrichment program. From February 24-28, there will be a travelling display in Madison to celebrate Black History Month, featuring black soldiers of the Civil War. Bonnie is looking into a possible program on George Washington. The Summer Reading program is already being planned, the theme will be "Reading by Design". A Lego City display made by local school children will be ongoing in the Library. The Madison County Eagle will be publishing an article on the donation by Plow and Hearth of the front reading room furniture. Library Staff is posting interesting and creative signage in front of the library. The Give Local Piedmont program is getting started. The "off the top" charges are greater than last year. We discussed whether it was worthwhile to participate. The Fundraising Committee will consider this before the March meeting.

Friends of the Library (FOL) The annual Chili dinner is planned for Friday, March 17, at 5:30. The cost is \$20.00. Tickets are available in the library. The FOL made \$305.00 from the December book sale.

Website Report – Our Facebook page has 694 followers. The library Calendar is on the website and we are also posting Board Meeting dates and Minutes. We are looking for a tool to count the number of hits on the website.

Fundraising Committee Report – The Committee will now focus on the Endowment Campaign and the development of a cohesive data base to track our donors.

Endowment Fund – The revised bylaws with the Endowment Fund language were distributed prior to the meeting. There were no questions. Peg Clifton made the motion to adopt the Bylaws, Jill Quinley seconded the motion, all members voted in favor. The Endowment Fund Committee will revisit Jim Nelson’s participation in creating our investment strategy

Library Board Members discussed the enhanced communication proposal between the Library and **Madison County Board of Supervisors BOS**. The proposal was brought forth in a meeting in December with Library President Steve Wagner and Board Member Laura DeBoer , County Administrator, Dan Campbell, and BOS members Charlotte Hoffman and Clay Jackson. The Library Board officially agreed to welcome a BOS liaison to our meetings and to provide information that should satisfy the request made by Dan Campbell. Since library board meetings are held every two months, we will include the liaison and Dan Campbell in our e-mail distribution list of meeting notices, agenda and minutes. At every meeting, we will also provide financial and activity reports which are also included in the minutes. The Annual Audit report is always provided along with the budget proposal in January. This proposal will be discussed at an upcoming BOS meeting.

The Board agreed with the **2017-2018 Budget proposal** that was sent to the County BOS on January 12. We will present it to a County Budget meeting on February 2 from 2-6.

The Board agreed to establish a **Reserve Fund** to cover three months of Library Operating Expenses and a Building Reserve fund of \$50,000. We will develop the Bylaws language before the next meeting. The Endowment Fund and Bylaws committee will work on this.

The Town of Madison (Barbara Roach, is participating in the “Journey Through Hallowed Ground” project and would like to plant a **Memorial Tree** on Library Property. The Board wanted more specific information about the proposal before deciding.

The Library has been invited to send a representative to a Workshop of the **Madison County Broadband Committee** on January 27. Diane Heckel has agreed to go.

The meeting adjourned at 9:10 pm.

The next meeting of the Board will be held on March 15 at 7 pm.

Bonita Burr

Secretary

Postscript – At the January 18, 2017 meeting, the Library Board of Directors neglected to reappoint Gary Jones to the position of Treasurer in the annual installation of the Officers of the Corporation. This responsibility will be the first item of business on the March 15, 2017 meeting agenda.

